

Maids Morton Scouts were interested in booking the Hall every Thursday. They were informed this was not possible due to the monthly Parish Council meetings. It was suggested that possibly the PC meetings could move to the last Wednesday of the month, however it was agreed that Thursdays should be kept free for maintenance purposes.

MAINTENANCE:

CW

Gutters & Windows: Dave McAlister to undertake these tasks.

**EM/
CW**

Weeding: Some tidying up around the Hall is required.

Emergency Lighting: The solar lights illuminating the west-side emergency gate were reported to be not working. Inspection after the meeting showed only one to be working. Ed to investigate.

EM

FUND RAISING:

EM

Millar & Spencer Jazz Duo: 8 tickets sold to date. Ed to put up posters.

Quiz: Tables and chairs to be put out on Friday. Set-up to be completed from 6.00 pm Saturday. Carol and Fran to get bread, cheese and drinks, Carol and Ed will run the bar. Fran will be on the door. There will be a raffle with a limited number of prizes, one of which will be provided by David.

DP

PC/CW

Fete: Pete and Colin will run the crockery smash stall.

HEALTH & SAFETY:

a) Following the receipt of a Risk Management Assessment from the Insurance brokers, a draft Health and Safety Policy has been drawn up. Previous assessments have been reviewed, amended where appropriate and incorporated into the policy document. Due to the size of the complete document (ca 50 pages) only the policy and details of the remaining contents are attached. The complete signed document will be available on the website.

CW

b) Both sets of stage steps had been left on the stage, surrounded by chairs, making it extremely difficult to access both. Situation to be monitored.

ALL

ANY OTHER BUSINESS:

Role of Honour Board: David had been in touch with the Banbury signwriter but failed get him to confirm a meeting. David to try again, if circumstances dictate, Fran is willing to go to Banbury with the board.

**FM/
DP**

NEXT MEETING:

Monday 3rd June.

Meeting Closed at 9.14 pm

Circulation: DP, PC, EM, CD, FM, JH, CW.

P. Smith & A. Hawkins