

# TINGEWICK VILLAGE HALL COMMITTEE MEETING

MINUTES for 4<sup>th</sup> MARCH 2019

**Present:** David Partridge      Ed Maxwell      Carol Doherty      Fran Marsden  
Pete Chamberlain      Zoe Morehouse      Julie Hart      Colin Whitton

**Minutes of Previous Meeting:** 1) Agreed  
2) Proposed: Fran Marsden      Seconded: Pete Chamberlain

<b>MATTERS ARISING:</b>	<i>ACTION</i>
<p><b><i>S106 FUNDING:</i></b> Ed reported to the meeting that Councillor Fealey had stated that the tree in the neighbouring garden can be cut down. It was felt that confirmation should be received in writing before felling the tree. Advice from another Architect living in the village was that a structural engineer should be engaged as soon as possible to produce a report with the tree present and with it removed. This action was agreed.</p> <p><b><i>CHAIRMAN’S REPORT:</i></b> Nothing to report.</p> <p><b><i>SECRETARY’S REPORT:</i></b> <b>Carol’s Memorial:</b> Pete attached the plaque to tree guard. Contribution from the Parish Council outstanding.</p> <p><b>Hall Main Door Keys:</b> 5 keys cut and distributed. List of key holders attached.</p> <p><b>Annual Report:</b> The report for 2018 was signed-off by the Chairman.</p> <p><b>Utility-Aid:</b> This charity could not offer any benefit regarding lower electricity costs. See attached</p> <p><b>Norris Fisher/Ansvar:</b> The insurers of the village hall submitted a e-learning/assessment module drawn-up in conjunction with ACRE &amp; HSE. This was completed by the Secretary.</p> <p><b>A.G.M. :</b> To be held on the 15<sup>th</sup> May 2019 at 7.30 pm.</p> <p><b><i>TREASURER’S REPORT:</i></b> The balance for February was up by £1861.91 thanks to donations from the Community Cafe. The “Brown Chairs” were sold for £300 – thanks to Zoe. It was agreed that they should be replaced with 50 lighter weight red conference type chairs.</p> <p><b><i>LETTINGS REPORT:</i></b> Nothing to report.</p> <p><b><i>MAINTENANCE:</i></b> Other than the water supply to the gents, electricity supply to the cooker and solar light over key box being turned off by person/s unknown no other problems encountered.</p>	<p><i>EM</i></p> <p><i>CW</i></p> <p><i>CW</i></p>

**FUND RAISING:**

**Millar & Spencer Jazz duo:** As this could be something different it was agreed to check availability for Friday 14<sup>th</sup> and Saturday 15<sup>th</sup> June.

**JH**

**Fete & Beer Festival:** Saturday 22<sup>nd</sup> June.

**HEALTH & SAFETY:**

Stage steps had been pushed up against a fire extinguisher preventing easy access. To be monitored.

**All**

**ANY OTHER BUSINESS:**

**Role of Honour Board:** Pete renewed the back of the board. Fran to email David with the names to be added to the board.

**FM/  
DP**

**NEXT MEETING:**

1<sup>st</sup> April ' 8.00 pm

**Meeting Closed at 8.50 pm.**

**Circulation: ZM, DP, PC, EM, CD, FM, JH, CW.  
P. Smith & A. Hawkins**