

TINGEWICK VILLAGE HALL COMMITTEE MEETING

MINUTES for 7th JANUARY 2019

Present: Ed Maxwell Carol Doherty Fran Marsden Julie Hart Zoe Moorhouse
David Partridge Pete Chamberlain

Apologies: Colin Whitton

Minutes of Previous Meeting: 1) Agreed
2) Proposed: Fran Marsden Seconded: Carol Doherty

MATTERS ARISING:	<i>ACTION</i>
<p>In his absence the Secretary submitted the following notes to the Committee. Items discussed during the meeting were recorded by Ed and provided for inclusion (in red)</p> <p style="text-align: center;">Notes for Committee Meeting 7th January 2019</p> <p>S106: Waiting for Pete's tree to be removed prior to contacting Structural Engineers. Still waiting decision on tree felling from AVDC.</p> <p>Chair Man's Report: Nothing to report.</p> <p>Secretary's Report:</p> <p>Carol's Memorial: Plaque - everyone has agreed with the second option. An order will be placed this week. The committee, the TPC and Tony Thurlby had approved the second plaque design.</p> <p>Key Holders:</p> <p>Additional Hall Keys: Jane Bradford happy doing Horticultural & historical. Brenda Smith will do Patchers. Asked if they could have a second key for "Eric" who normally opens & sets-up for them.</p> <p>Line Dancing – Madeline Bennett currently has a spare key (which they can keep if agreed).</p> <p>Scouts – Neil Blunstone is happy with the current arrangement.</p> <p>Current key Holder list attached.</p> <p>So far 3 additional keys - Anyone else? Keys – it was pointed out by EM that the school have a key.</p>	

It was agreed that Jo Tyrell who runs Pilates can have a key.

Website: Some operational parameters improved and content updated.

Annual Report: Started – any comments/inclusions?

Items for inclusion in the annual report should be submitted to CW.

The stage steps were deemed "wonderful"

Treasurer's Report: Accounts for December and end of financial year done, Andy Campbell has agreed to audit the accounts. The balance for December was up by £1866.24. The final balance for the end 2018 was £30,046.13. We are in credit with E-ON and the D/D has been reduced to £113/month – bring on the Smart Meter!

Lettings:

The hall is very busy.

A church group have booked it every Sunday in January.

They have been told that it will not be possible to have the hall every Sunday of the year.

Maintenance: Electrical work due to start 26th January.

**Water Heater in Ladies – leak – Ed fixed it
Lights in Ladies & Disabled toilet tripped.**

Ed was thanked for his work.

Fund Raising: Film Nights – any more?

No more film nights are planned, but it is possible there will be one in the future.

Saturday May 11th – Cafe and Craft Fair 2pm

Saturday 18th May – BBQ and Quiz – Katy to be asked to run quiz

H&S: Other than items above 4th quarter audit OK.

A.O.B.: Role of Honour Board? Pete

Cooler for bar? The Cafe Committee have allocated £200 to purchase a new, like for like in size, drinks cooler.

The brown chairs will be advertised on Tingewick Life. If not sold they will go to the tip.

Plates/cups/saucers offered by Zoe for cafe to purchase. This good quality catering crockery could be purchased for the new VH kitchen when finished.

DONM - 4th February.

Meeting Closed at 8.45 pm

**Circulation: ZM, DP, PC, EM, CD, FM, JH, CW.
P. Smith & A. Hawkins**