

TINGEWICK VILLAGE HALL

ANNUAL GENERAL MEETING – 14th JUNE 2018

COMMITTEE PRESENT: David Partridge Zoe Moorhouse Ed Maxwell
 Fran Marsden Carol Doherty Julie Hart
 Pete Chamberlain Colin Whitton

TRUSTEES PRESENT: Peter Smith David Partridge

MEMBERS of the PUBLIC: T. Middle B. Moore E. Hawes J. Fessey
 J. Szeliga M. Timmers E. Smith
 J. Bannister A. Houghton-Brown

APOLOGIES: A. Hawkins

MINUTES of the LAST ANNUAL GENERAL MEETING – 26th APRIL 2017

Agreed

Proposed: P. Smith Seconded: E. Maxwell

MATTERS ARISING:

Chairman's Report:

David thanked the Management Committee for all the hard work that it had done over the past year. He had been connected with the Village Hall for 40 years and he felt that it was one of the best Committees that he had worked with.

Although an autonomous organisation David thanked the Community Cafe for their donations to the Village Hall and the excellent job they had done in getting people together and involved in village activities, particularly those from the new development.

Secretary's Report:

In 2017 the Committee took the opportunity to review and up-date its documents and procedures. One outcome was that it was agreed to reduce the maximum number of Committee Members from 12 to 8 thus enabling the Committee to work more effectively.

With regard to documentation the major change was to the Hall's Constitution bringing it in line with current requirements and recommendations.

Wi-fi was installed and available to all users of the Hall. Initially this was the responsibility of the Parish Council but this year the Hall's Management Committee took ownership of the installation,

During 2017 a considerable amount of time had been devoted to the extension project and this had continued into 2018. Final plans are now available and a number of potential contractors have been contacted to establish their interest in undertaking the

project. It was reported that there was no intention to close the Hall for an extended period while the construction took place, which it was hoped would commence later this year.

Treasurer's Report:

Financially 2017 was a very successful year. The year started with a balance of £11,089.50 and ended with a balance of £21,116.76. This was mainly due to donations received, in particular those from the Community Cafe and Bernie Marsden's Music Night - £6176 and £3570 respectively. While donations such as these have made a tremendous difference to the Hall's financial situation, enabling further investment into the fabric of the Hall, the Committee is well aware that it doesn't have any control over the size and nature of such donations and endowments – all of which rely on the good offices of the Donors.

The areas of income that the Management Committee can control and influence are Hire Charges and Fund Raising which, over recent years have been at a reasonably constant level and have rarely exceeded expenditure – not covering our costs. The effect of revised Hire Charges, Jan. 2018 has yet to be established. With regard to Fund Raising, Film Nights were introduced in 2017 and the results for 2018 look extremely encouraging.

Future Plans:

These comprise:

- Re-decoration of Hall interior
- Main Hall floor refurbishment
- Roof insulation

Being able to undertake these projects will hinge on the completion of the extension.

Election of Officers:

The Chairman stood down and Peter Smith took the Chair for the election of Chairman.

Chairman: Pete Chamberlain nominated David Partridge. Seconded Fran Marsden
All present agreed.

Secretary/Treasurer: Fran Marsden nominated C. Whitton.
Seconded Ed Maxwell. All agreed.

Lettings Officer: Fran Marsden nominated Julie Hart. Seconded Ed Maxwell
All agreed.
The Chairman thanked Julie for doing such a good job since she took the role over midway through 2017.

Committee: All were in favour of the committee composition:- Ed Maxwell,
Zoe Moorhouse, Fran Marsden, Carol Doherty and Pete Chamberlain.

Documentation:

The revised Constitution, previously agreed in committee, was signed by all Committee Members present.

All documentation reviewed and revised throughout 2017, see attached, was confirmed as current.

A point was made by the Chairman that “action in case of fire” calls for assembly in the Royal Oak car park. Considering our current relationship with the Oak is this still viable? To be investigated later.

The following was available for meeting attendees to view:

2017 AGM Minute
2017 Annual Report
Hall documentation
Extension Plans
H & S Check lists

Any Other Business:

None

The meeting closed at 8.25 pm