

TINGEWICK VILLAGE HALL MANAGEMENT COMMITTEE MEETING:

MINUTES for 14th MAY 2018

Present: David Partridge Ed Maxwell Carol Doherty Pete Chamberlain
Julie Hart Zoe Moorhouse Colin Whitton

Apologies: Fran Marsden

Minutes of Previous Meeting:

1. Agreed
2. **Proposed:** Carol Doherty **Seconded:** Pete Chamberlain

MATTERS ARISING:

S106 FUNDING:

A number of emails had been sent to Nick since the previous Management Meeting but there had been very little positive response to these (see attached). All Committee Members expressed deep disappointment with the lack of progress. It was agreed that Nick should be informed of the Committee's concern and be given a deadline of 31st May 2018 to respond to the various action points and submit finalised documents. This will enable the Committee to approach the selected contractors and request quotations.

CHAIRMAN'S REPORT:

Parish Council AGM – David apologised to the Committee as he had intended to go but there were problems with the timing of the receipt of the invitation – also experienced by other groups. The Hall hadn't even been booked by the PC for the meeting. Ed spoke on behalf of the Village Hall.

SECRETARY'S REPORT:

Wi-Fi: Two payments have been made which have yet to show on Bank Statements.

Notice Board: - Ed had attached an additional layer of cork which improved pin penetration.

AGM: Agreed that documentation should be on the agenda.

Website: Domain Name and Hosting renewed (£90 for two years).

TREASURER'S REPORT:

The balance for April was up by £1486.74. This was mainly due donations from the Community Cafe, totalling £958, and a Film Night Fund Raiser of £225.

LETTINGS REPORT:

Bookings slow during the month. An event organised by the Royal Oak was cancelled.

MAINTENANCE:

Electrical Work: Electrician contacted – didn't attend site due to illness. Appointment subsequently made but didn't turn up.

ACTION

CW

CW

CW

Hall Lights: TS Electrical provided a quote of £108 to sort out external bulkhead fitting and wiring. Didn't turn up.

CW

Chain Link Fence: The chain around the bus shelter plants had been broken. Mended by Ed.

Disabled Toilet: A request had been made for a toilet roll holder. Pete to investigate.

PC

Weeding: Ed volunteered to do some weeding around the Hall.

FUND RAISING:

Film Night: David congratulated the organisers on a very successful event – raising £225. Following the success of Mamma Mia it was decided to show Grease to celebrate its 40th anniversary. This will be on 8th September. To improve the screen quality for films it was agreed that the wall at the back of the stage could be painted white.

CD/ZM

EM

Fête - 23rd June: Crockery Smash – David to provide some crockery (cups needed).

DP

Tingewick News: Would like to carry out a fund raising quiz on a Sunday– early evening. It was agreed that the Hall could be used with no hire charge as the Hall's contribution.

Larger Wheelie Bin: Outstanding.

CW

Convactor Heater: Larger sign required.

CW

HEALTH & SAFETY:

Swing Doors: signs attached.

Kitchen Door: Continual sticking problem – Pete to investigate.

PC

Car Park: Sunken area confirmed – to be monitored.

Embankment Steps: Outstanding.

ANY OTHER BUSINESS:

None.

Meeting closed at: 8.55 pm.

Circulation: ZM, DP, PC, EM, CD, FM, JH, CW,
P. Smith, A. Hawkins