

SECRETARY'S REPORT:

PRS/PPL: Invoice paid.

WEBSITE: The home-page has a button for the Community Cafe which tends to indicate that the Cafe is part of and run by the Village Hall Committee. This could have adverse implications on the donations made by the Cafe. Zoe to move the Community Cafe information/news to the "What's On Page". Zoe has been attempting to obtain information for this page from other village groups with little success. Jane Bradford, who is a member of a number of groups, was suggested as a possible contact.

ZM

ZM

A request regarding a possible regular booking was received via the website.

Rules, Constitution and Terms & Condition Documents: T & Cs were revised to up-date and clear up any uncertainty, such as that recently experienced with the Royal Oak. To be issued for final comment. Reduction of the number of Committee Members to 8 has been approved by the Trustees. The possibility of increased structure to the content of the rules & constitution being considered prior to issuing.

CW

TREASURER'S REPORT:

The balance for October was up by £4064.66. This was due to donations of £3570 from Bernie Marsden's Music Night and £475 from the Community Cafe.

LETTINGS REPORT:

Invoices have been sent out for outstanding hire charges.

There is some confusion regarding the contents of LETTINGS FORM A. Zoe to provide Julie with copies for revision.

The wi-fi had been deliberately turned off by persons unknown.

Harvest Supper – 2 heaters left switched on and a window left open.

Empty Rooms – heater left on and pan in gents toilet full of un-flushable toilet paper.

ZM/JH

MAINTENANCE:

Fans: Electrical work outstanding. Electrician to be contacted.

Outside Tidy-up: Ed had swept up all the leaves and rubbish from outside the Hall.

Extinguisher: Out of date extinguishers replaced.

Cladding: CJM have been requested to creosote the cladding and check its condition at the same time.

CW

FUND RAISING:

Music Night: The Chairman considered that the proposed thank-you to Bernie via the website could of had the added benefit by showing other potential organisers the type of events that the Hall can accommodate. Zoe felt the traffic through the website was not high enough to warrant the item being put on to the website and that a personal note would be nicer

Zoe had investigated and was pulling together a number of fund raising ideas. One possibility was a Barn Dance. A band from Gawcott charges £450. It was agreed to go ahead with this. The Barn Dance was to be held on Saturday 10th March 2018 with tickets priced at around £10. There will be a bar and the possibility of providing food, such as a ploughman's lunch.

ZM

HEALTH & SAFETY:

Embankment: CJM investigating changes to the steps.

ANY OTHER BUSINESS:

None

IMPROVEMENT FUND DRAW NOVEMBER 2017:

Judith Scott £20

Carol Doherty £10

Hugh Dymoke £10

NEXT MEETINGS:

27th November @ 8.00 pm – to discuss scope work for internal items

4th December @ 8.00 pm – Management Committee Meeting

Meeting closed at: 9.35 pm

Circulation: ZM, DP, PC, EM, CD, FM, JH, CW,

P. Smith, A. Hawkins

cc N. Fordy