

# TINGEWICK VILLAGE HALL MANAGEMENT COMMITTEE MEETING:

## MINUTES for 4<sup>th</sup> SEPTEMBER 2017

**Present:** David Partridge      Ed Maxwell      Carol Doherty      Julie Hart  
                 Fran Marsden      Zoe Moorhouse      Colin Whitton  
                 Nick Fordy (part of meeting)

**Apologies:** Pete Chamberlain

**Due to other commitments Trisha Lightfoot had resigned from the Committee (see attached).**

### Minutes of Previous Meeting:

1. Agreed
2. Proposed: Ed Maxwell      Seconded: Fran Marsden

### MATTERS ARISING:

#### S106 FUNDING:

Nick presented a drawing based on the layout agreed at the meeting on 20<sup>th</sup> July. From subsequent discussions, relating to this drawing, it was established that:

Kitchen and Storage areas had been reduced to accommodate the minimum toilet requirements.

The bar and the kitchen areas had been combined to utilise as much counter-space as possible.

The enlarged serving hatch to have half/stable doors at each end.

Skylights to be installed in the hall roof to provide additional light and ventilation.

There would also be “narrow” windows in the side of the extension.

All Committee members voted in favour of the plans.

Nick to email the drawing to the secretary.

Next stage: Elevation plans to be completed and submitted to AVDC. Plans will be available for the next meeting (with accompanying notes relating to service requirements) to enable up-dated quotes to be obtained.

David to obtain details of the builders involved with the new cottage in Cross Lane.

An Asbestos Survey took place on 29<sup>th</sup> August – report awaited.

#### CHAIRMAN'S REPORT:

Nothing to report.

#### SECRETARY'S REPORT:

**Parking:** No response from the school regarding the occasional use of their car park.

#### TREASURER'S REPORT:

The balance for July was up by £936.18.

The balance for August was up by £377.06, with the year-to-date balance at £17,156.32.

**ACTION**

*NF*

*NF*

*DP*

*CW*

£250 had been donated to the British Heart Foundation in memory of Richard Craddock.

A tribute to the memory of Carol Thurlby was discussed. Julie proposed a seat/bench that went around the tree in the Village Hall car park. All thought this to be a good idea but before a final decision is made the Parish Council's intentions should be determined. In addition Tony/family to be contacted to ascertain their views.

*EM*  
*CW*

### **LETTINGS REPORT:**

Becoming quite busy with mornings, children's parties and some weekend bookings.

### **MAINTENANCE:**

**Fans:** Amp Electrical to replace fan controller and a fan.

*CW*

**Car Park:** The chain around the shrubs was broken on 2 occasions. Ed made repairs. Slabs around the bench had been moved about.

**Outside – General:** Weed killer has been applied outside. When this has taken effect the outside area will need a general tidy-up. Scouts to be requested to clear-up behind their shed.

*CW*

### **FUND RAISING:**

**Music Night:** The Royal Oak were informed of the Crown's involvement with the event, a situation they were unhappy with. However, the Royal Oak will be providing pre-concert food – as advertised on the tickets (see attached). Ticket sales to-date total 170.

The school to be contacted again with regard to making their car park available for the evening.

*CW*

### **HEALTH & SAFETY:**

Amp Electrical to replace the mains operated smoke alarms.

**Embankment Steps:** A meeting with CJM arranged for 6<sup>th</sup> September.

*CW*

### **ANY OTHER BUSINESS:**

Zoe had carried out a search for grant and community funding schemes, one of which was of particular interest – namely The Aviva Community Fund. This is an online entry/ submission scheme for funding that will make a difference to the community, with funding being awarded by an online voting system – see attached. A proposal was that funding for film projector equipment could be applied for. Any other ideas?

*ALL*

Zoe also presented a list of possible future fund-raising events for consideration – see attached.

*ALL*

### **IMPROVEMENT FUND DRAW** (Drawn at the Community Cafe - 4<sup>th</sup> August).

|     |     |             |
|-----|-----|-------------|
| £20 | 136 | A. O'Gara   |
| £10 | 119 | R, Fenemore |
| £10 | 94  | J. Szelia   |

**Next Meeting:** Monday 2<sup>nd</sup> October @ 8.00 pm

Meeting closed at: 9.15 pm

Circulation: ZM, DP, PC, EM, CD, FM, JH, CW,  
P. Smith, A. Hawkins CC N.F.