

TINGEWICK VILLAGE HALL MANAGEMENT COMMITTEE MEETING:

MINUTES for 6th MARCH 2017

Present: David Partridge Trisha Lightfoot Carol Doherty Carol Thurlby
 Pete Chamberlain Zoe Moorhouse Julie Hart Fran Marsden
 Colin Whitton Ed Maxwell

Apologies:

Minutes of Previous Meeting:

1. Agreed
2. Proposed: Ed Maxwell Seconded: Trisha Lightfoot

MATTERS ARISING:

S106 FUNDING:

Planning application was approved by AVDC.

The Parish Council confirmed that £76000 was available but at present, no additional funding was available. No additional responses had been received regarding the proposed plans

The next stage in the programme would be to provide AVDC with quote and the proposed extension plans for project approval (to be established nature of the plans required i.e. outline plans as submitted for the initial application or more specific plans conforming to the building regulations).

Prior to proceeding further it was decided that the original layout/s should be re-visited as it had been sometime since they were first considered. As approval of a specific layout would be the subject of a vote, the question was asked whether the Committee thought that there could be any conflict of interest involved. A discussion on various aspects took place at the end of which it was agreed that there was no conflict.

Two working parties were formed to assess various proposals. These to comprise:

Carol Doherty)
Julie Hart) To meet Monday 13th March @ 4.00 pm in the Committee Room.
Fran Marsden)
Ed Maxwell)

Zoe Moorhouse)
Trisha Lightfoot) To meet Monday 13th March @ 7.00 pm in the Committee Room.
Pete Chamberlain)

Secretary to be present at both meetings with drawings.

The results of these discussions to be voted on at the next Committee Meeting - 3rd April.

CHAIRMAN'S REPORT

The Chairman expressed concern that due to changes in work related circumstances he was not able to be involved in Hall activities as much as he wished and felt uneasy in that it

ACTION

CW

may not be fair on the Committee. If the Committee were unhappy with this he was prepared to step down. However all Committee members felt that there were no problems with the current situation and that David should continue as Chairman.

David had some folding table and chairs for the Cafe.

SECRETARY'S REPORT:

Wi-Fi in the Hall: BT visited recently but failed to install system due to inadequate facilities. Next attempt reported to be 17th March.

Website: Zoe to reorganise “what have we been up to” section – to include before and after photos of the redevelopment project and images of the Cafe.

AGM: This has been arranged for 26th April 2017 at 7.30 pm.

TREASURER'S REPORT:

The balance for February was up £926.17. This included a donation from Finmere Football Club of £135 (December Bingo Night).

The Community Cafe presented a donation of £516 to the Hall.

LETTINGS REPORT:

Three bookings received from Empty Rooms – one to be confirmed.

A “diary” of Village Hall bookings had originally been prepared for submission to the Tingewick News. It was agreed that this should be posted on the Village Hall notice board instead

MAINTENANCE:

Overhanging Trees: Outstanding.

Hall Cleaning – Floor Cleanliness: An investigation showed that due to the poor surface condition of the floor it contained a considerable amount of ingrained soiling. Mopping the floor was unable to produce an acceptable level of cleaning. A specific technique was devised to achieve an acceptable standard.

The current time allocation of 2.5 hours/week was deemed to be inadequate to maintain an all-round level of cleanliness. It was proposed that the cleaning time be increased to 3 hours/week with an additional 4 hour period/month devoted to cleaning the floor – the latter being reviewed after 6 months. This was agreed by the Committee -proposed E. Maxwell, seconded Zoe Moorhouse.

Sealing the floor was discussed but it was felt that this would be quickly destroyed by activities such as line dancing.

It was also agreed that a new mat should be purchased for in front of the main Hall entrance.

FUND RAISING:

Film Show: This was successful with £63 being taken on the night, despite being let down by the magazines that were supposed to advertise the event. May was being considered for the next film show. As alcohol may be on sale for this a TEN would be required.

Improvement Fund: This now comprised 167 draw numbers,

DP

ZM/CD

CW

CW

CW

CW

CD/ZM

HEALTH & SAFETY:

No issues this month.

ANY OTHER BUSINESS:

Thanks go to Nigel for all the hard work undertaken to help make the Film Night a success.

IMPROVEMENT FUND DRAW:

Drawn 3rd March – Community Cafe.

NUMBER	NAME	PRIZE
123	T. HUTT	£20
128	I. WHITTON	£10
51	C. DOHERTY	£10

Meeting closed at: 9.00 pm

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