

TINGEWICK VILLAGE HALL COMMITTEE MEETING:

MINUTES FOR 2nd SEPTEMBER 2013.

Present: David Partridge Zoe Moorhouse Carol Thurlby
 Lorraine Carter Colin Whitton

Apologies: Pete Chamberlain

Minutes of Previous Meeting:

1. Agreed
2. Proposed: Carol Thurlby Seconded: Lorraine Carter

MATTERS ARISING:

Chairman's Report:

Nothing to report

Secretary's Report:

Website: All photos have been added and the site is functioning satisfactorily. A lot of Spam mail is being received on the contact us/ comment page, Katy to check and see if anything can be done.

Treasurer's Report:

The end of month balance was down by £717.42, primarily due to payment for the new tree.

TS Electrical have been contacted and work installing the thermostat to control the heating should commence in the next 2 – 3 weeks.

Lettings Report:

Bookings for 2014 include Historical Society, Empty Rooms and Horticultural Society.

The Diamonds have set-up a Table Tennis section which now meets twice a week. Unfortunately the table is no longer usable and they are in the process of purchasing a new one. It was agreed that the Village Hall would make a donation of £50 towards a new table tennis table.

The replacement small folding tables should be arriving on the 5th September.

Maintenance:

Cleaner: The Hall's cleaner (Darby) is unable to carry out his duties due to ill health. A new cleaner is currently undertaking the cleaning on a temporary basis. This is being reviewed monthly. To be established whether the "new" cleaner would be able to do additional hours e.g. after parties etc.

A "get well" card to be sent to Darby from the Committee.

ACTION

CW

CW

CW

CW

CW

West Side Improvement: A starting date of 23rd September has been proposed and the Scouts informed.
 The condition of the Scout's shed is not as bad as originally thought. Mark Wheeler (CJM) (involved with the Hall's improvement programme) will also be moving and refurbishing it.
 To retain the original orientation proposed for the shed:
 Scouts to be informed that their scaffold poles can be stored on hooks at the rear of their shed with the proviso that no other items are stored externally. A couple of items can also be stored temporarily in the Hall's shed.
 Scouts also to be advised that when finished, the newly paved area cannot be used for any of their "bridge building" activities.

CW

Plumbing: Lorraine submitted contact details for a plumber.

CW

Hall Lighting: Two tubes to be replaced. Contact TS Electrical.

CW

Hall Windows: A number of the catches are loose or have screws missing. David to establish whether he has any suitable self-tapping screws available.

DP

Fund Raising:

Comedy night: Not possible for this year. End of January next year may be a possibility.

DP

Health & Safety:

PAT testing still outstanding. Carol to try her contact again. In the meantime David is having work done at the Auction Rooms and the contractor may be able to carry out the work. Carol/David to liase.

CT/DP

Any Other Business:

None.

Improvement Fund Draw:

2/09/2013	2	£5	R. Gardner	7, Stockleys Lane
9/09/2013	24	£50	L. Smith	Parsonage Farm
16/09/2013	110	£5	L. Carter	The Mount, Upper Street
23/09/2013	128	£5	I. Whitton	3 Old Forge Close
30/09/2013	107	£5	K. Whitton	3 Old Forge Close

Meeting closed at 8.55 pm

Circulation: CT, ZM, LC, DP, PC, & CW.
 P. Smith, A. Hawkins