

# TINGEWICK VILLAGE HALL COMMITTEE MEETING:

## MINUTES FOR 13<sup>th</sup> APRIL 2015.

**Present:** David Partridge                      Zoe Moorhouse  
                 Carol Thurlby                         Colin Whitton

**Apologies:** Pete Chamberlain

**Minutes of Previous Meeting:**

1. Agreed
2. Proposed: Zoe Moorhouse                      Seconded: Carol Thurlby

### MATTERS ARISING:

#### **Chairman's Report:**

The bench has been removed for refurbishment and the sale of the polisher raised £40.

#### **Secretary's Report:**

**AVDC:** Food rating questionnaire (low usage) was completed by telephone. Licensing Act 2003 – A review of Licensing Policy is underway – situation to be monitored.

**Website:** All costs were not currently being met by the village hall – site hosting has not been included. It is anticipated that in future costs to provide the website would comprise:

Domain Name - £26/2 years

Hosting - up to £50/year

It was agreed that ca £65/p.a. was acceptable.

#### **Treasurer's Report:**

The end of month balance for March was £774.54.

2 x £22 payments were received from E-ON as compensation for the inconvenience caused during the installation of the new meter.

WREN Grant Application was submitted. Receipt was acknowledged and the application will be put forward to the Wren "board" for consideration in July.

VAT Reclaim. This had been investigated but during the normal course of events it was not considered to offer a significant advantage

#### **Lettings Report:**

Nothing to report.

#### **Maintenance:**

**Preston Bissett Nurseries:** In hand

**Kitchen/Committee Room Separating Door:** Repaired.

2 new kettles purchased to replace 3 unusable items.

**ACTION**

*DP*

*CW*

*PC*

**Fund Raising:**

Nothing to report.

**Health & Safety:**

1<sup>st</sup> quarter audit satisfactory.

First Aid Box – bandages and dressings old and discoloured. It was agreed that these should be replaced.

*CW*

**Any Other Business:**

**AGM:** To be held on Monday 1<sup>st</sup> June – to be part of the monthly meeting.

*CW*

**Document Storage:** Retained Village Hall documents take up a considerable amount space. David to investigate the possibility of providing a secure steel cabinet, which can possibly be located in the Committee Room.

*DP*

**Improvement Fund Draw:**

6.04.2015	92	£5	P. Swinburne	Beechview, Stockleys Lane.
13.04.2015	74	£25	A. White	Cherry Tree Cottage
20.04.2015	46	£5	Not Won	
27.04.2015	53	£5	Mrs. Horwood	24, Stowe View

Meeting closed at 8.35 pm

Circulation: CT, ZM, LC, DP, PC, & CW.

P. Smith, A. Hawkins