

TINGEWICK VILLAGE HALL COMMITTEE MEETING:

MINUTES FOR 2nd MARCH 2015.

Present: David Partridge Zoe Moorhouse Carol Thurlby
Pete Chamberlain Colin Whitton

Minutes of Previous Meeting:

1. Agreed
2. Proposed: Carol Thurlby Seconded: Pete Chamberlain

MATTERS ARISING:

Chairman's Report:

A visual inspection had been carried out and it was felt that there was a general all-round improvement.

The bench at the front of the Hall to be "overhauled".

The floor polisher, currently in the storage shed, to be auctioned in a couple of weeks.

ACTION

DP

Secretary's Report:

Annual Report: Completed.

Charity Commission: Annual report completed and returned.

Website: Updated.

Equality Act 2010: Statement and access audit to be added to website – see attached.

Fete & Beer Festival: Hall to be represented.

Treasurer's Report:

The end of month balance for February was £638.75

Wren Application: Wren had revised the format of the grant application. This necessitated in the completed application, intended for submission last month, to be completely re-vamped. The revised grant application to be submitted 3rd March 2015.

VAT – Reclaiming: Outstanding.

CW

CW

Lettings Report:

Nothing to report.

Maintenance:

Preston Bissett Nurseries: In hand.

PC

Kitchen Floor: Invoice for £180 received.

Kitchen/Committee Room Separating Door: The folding shelf attached to the lower half of the stable door was broken – one hinge being completely broken away from its support. Pete to repair. It was agreed by the Committee that it was an unsatisfactory

PC

situation that when items break or are damaged that the Committee is not informed.

Kitchen Sink: Reported to be blocked.

CW

Oven: Reported to be not very clean. Make sure that this is on the cleaner's list – to be monitored.

CW

Draws: Some form of spillage had contaminated the draws.

CW

Swing Doors: Reported to be squeaking.

CW

Fund Raising:

Nothing to report.

Health & Safety:

Nothing to report.

Any Other Business:

None.

Improvement Fund Draw:

2.03.2015	117	£5	S. Bull	12, Buckingham Street
9.03.2015	27	£50	K. McMahan	4, Old Forge Close
16.03.2015	95	£5	Not Allocated	N/A
23.03.2015	8	£5	B. Moore	Red Cottage, Church Ln.
30.03.2015	10	£5	Not Allocated	N/A

Meeting closed at 8.40 pm

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P. Smith, A. Hawkins**