

TINGEWICK VILLAGE HALL MANAGEMENT COMMITTEE MEETING:

31st OCTOBER MINUTES for 2016 (November's Meeting Brought Forward)

**Present: David Partridge Fran Marsden Carol Doherty Trisha Lightfoot
Carol Thurlby Ed Maxwell Colin Whitton**

Apologies: Pete Chamberlain Julie Hart Zoe Moorhouse

Minutes of Previous Meeting:

- 1. Agreed**
- 2. Proposed:** Trisha Lightfoot **Seconded:** Carol Doherty

MATTERS ARISING:

S106 FUNDING:

At the Parish Council meeting, 6th October, it was reported that the Village Hall's application had been approved. A meeting to be held with Dave Roy to discuss the next step. Trisha to raise at the next Parish Council to establish current position.

Work on the planning application is under-way.

ACTION

**CW
TL**

CHAIRMAN'S REPORT:

The Chairman stated that in the past mistakes had been made and to avoid this in future all decisions will go through the chair and a vote taken.

SECRETARY'S REPORT:

Wi-Fi in the Hall: A joint meeting with members of the Parish Council took place and a course of action agreed (see attached meeting minutes). However, the secretary did express some disappointment regarding the biased reporting of original objections in the Parish Council's minutes for their meeting on 6th October.

Valuation Office Agency: A current rateable value of £1,375 has been confirmed.

PRS for Music/PPL: Renewed - £149.44.

Terms & Conditions Review: To be re-visited when situation with Wi-fi resolved.

ALL

Improvement Draw Numbers: Pete had audited the numbers and all were found to be present.

Emergency Exit Gate – east side: This exit is regularly being blocked by vehicles. In an attempt to improve the situation it was agreed to place cones strategically in front of the gate. If this doesn't resolve the problem something more substantial may have to be considered.

CW

Evenley Village Hall: Financial support for Evenley V.H. is being withdrawn by their Parish Council resulting in major changes in the way they operate. The Chairman of the Hall has been in touch with a number of questions, to which we have responded -

CW

may prove to be a future useful contact.

Weed Control Bulletin: Ed had a circulated bulletin detailing recent qualification requirements and controls on weed killer application. Weed Killer is used by the Village Hall 2 – 3 times/year and although not directly affected by the requirements it was agreed that application should only take place during school holidays.

CW

TREASURER'S REPORT:

The Balance for October was £287.90. Thank you to the Community Cafe for the donation of £448 handed-over during the meeting.

LETTINGS REPORT:

Paperwork problems with a long term booking had been resolved.

MAINTENANCE:

Cladding: Repairs were made but these were not to an acceptable standard. At a subsequent with CJM a further course of action was agreed. Thanks to Tony Thurlby and Pete for their support during this meeting.

CW

Toilet Lock (Ladies): The lock display had turned again. This was rectified. Lock to be replaced should there be a repeat of the problem.

Main Hall Lighting: A diffuser on a fluorescent light had been knocked off and broken by the scouts when playing ball games. The Scouts have agreed to pay for a new diffuser. New diffuser fitted and cable-ties used to secure all the main hall fittings.

FUND RAISING:

Magician: The Tingewick News repeated the advert from the October edition rather than the one submitted for the November issue – no contact details. The sale of tickets has been slow, with around 20 being sold at present. In an attempt to boost sales Zoe to be asked to place an advert, along with poster, on face-book, as well as an updated photo of the front of the Hall on the website. Additionally, tickets to be on sale in the Royal Oak on firework night. Patrons of the Cafe to be approached. David to contact Friends of the Village Hall for assistance.

ZM/CW

*EM/CW
DP*

On the Night: Ed to be on the door (from ca 7.00 pm). David to help the Magician on arrival (time to be established). Cafe to provide nibbles and table covering. David to arrange raffle – prizes to be donated.

ALL

Glasses will be provided by Trisha any additional requirement can be met by Fête glasses currently stored in the village hall.

TL

At present there are 24 bottles of wine available along with 3 cases of Fosters. Soft drinks, beer and more wine will be required depending on ticket numbers. Everyone to be informed on ticket sales as this will have a knock effect in all areas.

ALL

2017 Fête & Beer Festival: A new protective screen for the crockery smash was required. It was agreed that up to £100 would be made available.

PC/CW

HEALTH & SAFETY:

Other than those previously raised - no issues this month

ANY OTHER BUSINESS:

The baby change table had been purchased and installed.

Trisha reported that Alan Watson had a number of documents that could be displayed on the walls of the village hall. Information on a "Welcome to Tingewick" pack for new village residents was presented.

Reports had been received that during various meetings there were occasional difficulties with participants being heard. It was agreed to investigate whether there were any suitable systems available that could amplify speech.

IMPROVEMENT FUND DRAW:

7 th Nov.	70	£5	F. Watson	Tudor Cottage
14 th Nov.	130	£25	T. Thurlby	13, New Street
21 st Nov.	136	£5	A. O'Gara	Buckingham Street
28 th Nov.	6	£5	L. Houghton Brown	29, Stockleys Lane

Meeting closed at: 9.35 pm

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P. Smith, A, Hawkins

ALL