

TINGEWICK VILLAGE HALL COMMITTEE MEETING:

MINUTES FOR 5th NOVEMBER 2012.

Present: Carol Thurlby Pete Chamberlain Colin Whitton

Apologies: David Partridge Zoe Moorhouse Lorraine Carter

Minutes of Previous Meeting:

1. Agreed
2. Proposed: Pete Chamberlain Seconded: Carol Thurlby

MATTERS ARISING:

Chairman's Report:

Nothing to report.

Secretary's Report:

Website: Zoe experiencing problems getting in touch with the Parish Clerk.

Village Hall Rules: It was agreed that the revised rules should be adopted.

PRS/PPL: The fee for the combined licence was £215.42. This was for the period Nov. 2012 to Nov. 2013 and a "back" payment for PPL only for Jan. 2012 to Nov. 2012.

Treasurer's Report:

October generated a negative balance of £914. Apart from the normal expenditure, there were hefty contributions from payments to MK Fire (extinguisher maintenance), PRS/PPL fee and materials for the new side gate. There was no rent to offset this figure.

The year to date balance was £12613.10.

Lettings Report:

Nothing to report.

Maintenance:

Ash Tree: It was confirmed that felling was to commence 14th November. Pete to contact his neighbours to make sure that all their cars are moved.

Side Gate: Completed.

Swing Doors: In hand.

Secure Cupboard: Cleaner has problems inserting key. Pete to investigate.

Wheelie Bins: A recycling bin had been obtained from AVDC. It was considered that ensuring the correct use of this bin would be difficult to police. For the time being it has been placed out of sight.

AVDC have stated that we should receive a new refuse bin in the next 3 – 4 weeks.

Oven Door: A couple of possible repair procedures were discussed. Should

ACTION

ZM

CW

PC/CW

PC

PC

CW

these not provide a safe solution removing the oven from service should be considered.

PC/CW

Hall Cladding: In hand.

PC

Ladies Toilet: This was stated to be looking shabby and in need of a coat of paint.

Fund Raising:

Friends of the Village Hall: In order to maintain the interest of the people who had offered help, the possibility of inviting them to a committee meeting to discuss various projects was considered worth pursuing.

DP

Village Hall Improvement Fund: Currently the draw is made for the month prior to that of the meeting, which apparently is a throwback to when subscriptions were collected on a weekly basis. Having made the Draw, the results are published in the Tingewick News the month following the meeting thus spreading them over a 2- 3 month period. With the vast majority of Draw subscriptions now being paid yearly it was agreed that from February 2013 the Draw would be made for the month of the meeting.

CW

Village Fete: Pete to obtain information from Westbury V. H. regarding a “small train” suitable for toddlers. Pete and Colin to get together to see whether “something different” can be devised for the Village Hall contribution.

PC/CW

Health & Safety:

No adverse comments had been received concerning the recently issued Conditions of Hire. It was agreed that these should be introduced in the New Year and issued to both existing and new hirers.

CW/CT

The third quarter safety audit had been carried out – no problems.

Disabled Parking: Clifford will do the yellowing lining in the car park when the weather is suitable. It was established that a “disabled sign” would cost in the region of £29.

Document Review: It was agreed that Conditions of Hire, V. H. Rules and H&S Assessments would be reviewed yearly.

CW

Any Other Business:

None.

Improvement Fund Draw:

1/10/12	121	£5	Mr. P. Chamberlain	Harbour Lights
8/10/12	79	£25	Mrs. R. Litt	SunnyBank
15/10/12	41	£5	Mr. A. Hawkins	The Rise
22/10/12	81	£5	Miss A. Thurlby	13, New Street
29/10/12	66	£5	Mrs. B. Hood	6, West Well Close

Meeting closed at 9.05 pm

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P. Smith, A. Hawkins