

# TINGEWICK VILLAGE HALL COMMITTEE MEETING:

## MINUTES FOR 4<sup>th</sup> JANUARY 2016.

**Present:** David Partridge    Carol Thurlby    Colin Whitton

**Apologies:** Pete Chamberlain    Zoe Moorhouse    Ed Maxwell

### **Minutes of Previous Meeting:**

1. Agreed
2. **Proposed:** Carol Thurlby    **Seconded:** Colin Whitton

### **MATTERS ARISING:**

#### **S106 and Tingewick Village Hall:**

Following difficulties in contacting Claire Bailey at AVDC a direct line number was obtained. (As of 6/01/2016 still unobtainable after 5 attempts).

CJM have the various proposals for an extension to the Hall for provisional costing.

Buckingham Glass still have to make a site-visit regarding the double glazing option – third try will be 7<sup>th</sup> / 8<sup>th</sup> January.

#### **Chairman's Report:**

The elder tree on the embankment needs to be removed/reduced in size. David to contact Mr. Styles and request that he cuts down the tree along with trimming the whole of the rear hedge.

A display of photos relating to the recent work carried on the Hall was still considered to be worthwhile – David to provide display board.

#### **Secretary's Report:**

**Annual Report:** Draft report for 2015 completed – to be circulated for comment.

**Donation:** A donation of £50 has been received from the Whist Players. A thank-you letter has been sent.

#### **Treasurer's Report:**

Balance for December was up by £315.58. The end of year balance was £7277.86. The financial report for 2015 is available and currently being collated in readiness for the yearly audit.

The direct debit for electricity (E-ON) increases this month to £167 from £46/month.

#### **Lettings Report:**

There looks to be a reasonable start to 2016 with a number of children's parties being booked along with the confirmation of a couple of bookings from Empty Rooms.

**ACTION**

*CW*

*CW*

*CW*

*DP*

*DP/CW*

*CW*

**Maintenance:**  
**Maintenance:**  
**Embankment:** Outstanding.

**Drain Brickwork:** Outstanding.

**Fund Raising:**  
Improvement Fund Draw numbers to be audited.

**Health & Safety:**  
A number of electrical issues were reported last month. The electrician “engaged” to rectify the faults has failed to turn-up on a number of occasions. An alternative will be sourced if the situation is not resolved by week ending 8<sup>th</sup> January.

**Any Other Business:**  
None.

**Improvement Fund Draw:**  
No draw this month.


**Meeting closed at 8.35 pm**

**Circulation: CT, ZM, DP, PC, EM & CW.**  
**P. Smith, A. Hawkins**

CW

CW