

TINGEWICK VILLAGE HALL MANAGEMENT COMMITTEE MEETING:

MINUTES for 1st FEBRUARY 2016

Present: David Partridge Ed Maxwell Carol Thurlby
Pete Chamberlain Zoe Moorhouse Colin Whitton

Apologies:

Minutes of Previous Meeting:

1. Agreed
2. Proposed: Carol Thurlby Seconded: Colin Whitton

MATTERS ARISING:

S106 FUNDING:

Proposed Extension:

After numerous failed attempts to contact Claire Bailey (A.V.D.C. Planning) by phone a letter was sent on the 8th January. Again no response. An email had been drafted (see attached) which it was agreed should be sent to a number of email addresses within A.V.D.C. Planning. Should this fail to get a reaction contacting individuals higher up the A.V.D.C. chain and possibly John Bercow will be considered.

From discussions with the proposed contractor it was stated to be more cost effective to build the full size extension in the form of a "shell" with the internals being completed when finances allow rather than break it down into phases.

Other Projects:

A quotation for replacement windows and doors had been received from Buckingham Glass for £15,602.52. Based on this, two funding applications had been drawn up for discussion.

CHAIRMAN'S REPORT:

Elder Tree to be tackled when the weather improves.

SECRETARY'S REPORT:

The Annual Report for 2015 had been completed and was signed-off by the Chairman.
The website has been updated.

TREASURER'S REPORT:

Balance for January was up by £524. The Financial Report for 2015 had been audited and signed off.

LETTINGS REPORT:

Nothing to report other than everything is going along satisfactorily.

ACTION

CW

CW

DP

ACTION

MAINTENANCE:

Embankment: Outstanding.

ALL

Drain Brickwork: Outstanding.

PC

Committee Room Floor: *We've been floored again* – The floor, by the door*, is nearly no more and we're so so poor. Rotten floors yet again, what a diabolical pain, with very little grain you could go insane. The situation to regain, **call** Mr. Hornsey with his saw and plane.

CW

*emergency exit.

Hall Interior – Redecoration: Friends of the Village Hall have expressed a willingness to help with the painting of the inside of the Hall.

FUND RAISING:

Audit of draw numbers outstanding.

CW

HEALTH & SAFETY:

The electrical contractors (AMP Electrical) have certified the Hall as satisfactory* and:
Replaced all fluorescent tubes and starters
Checked and replaced faulty exterior lights
Replaced car park floodlight

* Items were raised that required attention:

a) Fuse Board in Gents broken and **has** to be replaced.

b) “ “ “ “ feeds fuse board in the disabled toilet. The feed is an unprotected cable running across the hall cable-tied to a beam. The cable should be run in conduit. The cable has been used to hang up decorations.

c) Cooker circuit breaker too large

d) Fluorescent tubes are unprotected and vulnerable – should be covered with diffusers.

AMP Electrical were requested to rectify the above.

CW

ANY OTHER BUSINESS:

In view of the interest in redecorating the Hall interior, the members of the Committee agreed to come up with colour schemes to be discussed at the next meeting.

ALL

IMPROVEMENT FUND DRAW:

JANUARY - 2016

4 th Jan.	48	£5	Mrs. Dunkley	2, St. Mary's Court
11 th Jan.	29	£25	A. Campbell	2, Old Forge Close
18 th Jan.	102	£5	S. Gardner	7, Stockley's Lane
25 th Jan.	14	£5	NOT WON	

FEBRUARY - 2016

1 st Feb.	92	£5	P. Swinburne	Beechview, Stockleys
8 th Feb.	65	£25	Z. Moorhouse	Bethany, Main Strt.
15 th Feb.	68	£5	NOT WON	
22 nd Feb.	123	£5	T. Hutt	7, Buckingham Street
29 th Feb.	41	£5	A. Hawkins	The Rise, Water Stratford Road

Meeting closed at: 8.50 pm

Circulation: CT, ZM, DP, PC, EM, CW,
P. Smith, A, Hawkins