

TINGEWICK VILLAGE HALL MANAGEMENT COMMITTEE MEETING:

MINUTES for DECEMBER 5th 2016

**Present: David Partridge Ed Maxwell Zoe Moorhouse Carol Doherty
Carol Thurlby Pete Chamberlain Fran Marsden Trisha Lightfoot
Colin Whitton**

Apologies: Julie Hart

Minutes of Previous Meeting:

- 1. Agreed**
- 2. Proposed: Ed Maxwell Seconded: Carol Doherty**

MATTERS ARISING:

S106 FUNDING:

Following a meeting with Cllr. Dave Roy it was agreed that a meeting between the Village Hall Committee and members of the Parish Council should be arranged. This would be to discuss the phasing of projects as S106 Funding was being made available in stages.

A planning application had been made to AVDC (application package attached).
Quotes for building the extension being obtained. CJM, Landlord Renovations Ltd. and Edgar Taylor contacted/to be contacted.

CHAIRMAN'S REPORT:

Nothing to report.

SECRETARY'S REPORT:

Wi-Fi in the Hall: Concern was expressed regarding the reporting of the current situation in the latest Parish Council Meeting minutes (3rd November 2016) which stated: "Members from both the VHMC and PC met, VHMC queries were answered and a vote taken, again the majority were in favour so the installation will be going ahead." There has been no direct contact between the two parties since the extraordinary meeting on 27th October and the above statement conflicts with the outcome of this meeting, namely:

"Summary:

In principle, the Village Hall Management Committee agrees to a 12 month wifi trial. The Parish Council being responsible for the running of the installation and all costs generated during the 12 month trial period.

The onus is on the Parish Council to convince Tingewick Village Hall Committee that suitable safety factors are built into the installation and provide satisfactory answers to the questions previously raised (see the attached) before any installation can take place.

Information generated during a trial period to be made available to the Village Hall Committee to assist them in making an informed decision at the end of the period to determine whether or not wifi becomes a permanent feature."

The Committee agreed that the Secretary should re-submit the list of questions directly to the Parish Council.

It was suggested that in the event of the proposed trial going ahead that there could

ACTION

CW

CW

be some benefit in a member of the Village Hall Committee “shadowing” the person managing the PC trial period. This could result in a smooth hand-over should the installation become permanent. Ed indicated that he was prepared to have some limited involvement.

EM

Emergency Exit Gate: The cones placed in front of the gate appear to have reduced parking problems.

Annual Report 2016: Any items for inclusion to be passed to the Secretary.

ALL

Xmas Cards for FVH: To be sent to those who had helped out during the year.

CW

TREASURER'S REPORT:

The balance for November down by £697.97. The main reason for this deficit was payment of the insurance premium (£1119.21) for 2016/2017.

Thanks again to the Community Cafe for their donation. In 2016 their donations total £4350.

LETTINGS REPORT:

Nothing to report.

MAINTENANCE:

Cladding: CJM report that they should commence work in a couple of weeks.

CW

Toilet Lock (Ladies): No further problems to date. If there is a recurrence of the problem, the engaged/vacant indicator will be painted black eliminating any confusing symbols.

CW

Water Heater: Water temperature control had been turned off so hard it could only be freed with a considerable amount of effort. Sign with operating instructions required.

CW

Convection Heater: This is intended to reduce condensation and mould. It is set at a low temperature and is permanently switched on. However the heater has been switched off on a number of occasions. A new, more informative sign required.

CW

FUND RAISING:

Magician: All reports indicate that this was a very enjoyable evening. After splitting the proceeds with Finmere F.C. the Hall made £181.62.

Joint Bingo Evening with Finmere FC: Another enjoyable evening but unfortunately not quite as well attended as originally anticipated (event clashed with a couple of other functions). Financial aspects to be established.

Bonus Draw: Prize monies of £100 & £50 handed to Community Cafe representatives for the draw on 16th December. A list of unallocated numbers to be made available should anyone be interested in joining the Improvement Fund Draw.

FM/CD

Subscription Collection – to be carried out January 2017.

ALL

Film Shows: Zoe and Carol D. had established that as a result in changes to the Licensing Act 2003 it was now possible to show films (not for profit) in community venues (see attached)*. It was agreed that this could be an excellent fund raising activity. Carol has access to the equipment. Carol/Zoe to organise a family film show on 27th February 2017**.
* Ancillaries such as selling refreshments can be used for fund raising.
** Not available – now 4th March.

ZM/CD

HEALTH & SAFETY:

Snow & Ice Clearance: A pamphlet issued by the Hall's insurers indicates that if snow and ice are cleared all traces must be removed. If surfaces freeze over we could be liable. If there is no attempt to clear snow/ice liability is not normally an issue.
It was proposed that, depending on the severity of the weather, consideration should be given to closing the Hall in extreme cases.

ANY OTHER BUSINESS:

A dog training organisation contacted Fran regarding Hall hire. It was agreed that this was not possible.

IMPROVEMENT FUND DRAW:

5 th Dec.	89	£5	J. Hutton	3, Stockleys Lane
12 th Dec.	116	£50	J. Hutton	3, Stockleys Lane
19 th Dec.	16	£5	F.Marsden	Littlehouse, Barton Road
29 th Dec.	130	£5	T. Thurlby	13, New Street

NEXT MEETING: Monday 9th January 2017 @ 8.00 pm.

Meeting closed at: 9.15 pm

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