

# TINGEWICK VILLAGE HALL COMMITTEE MEETING:

## MINUTES FOR 7<sup>th</sup> DECEMBER 2015.

**Present:** David Partridge Ed Maxwell Carol Thurlby Colin Whitton  
Councillor Patrick Fealey

**Apologies:** Zoe Moorhouse Pete Chamberlain

### Minutes of Previous Meeting:

1. Agreed
2. Proposed: Carol Thurlby Seconded: Ed Maxwell

### MATTERS ARISING:

#### S106 and Tingewick Village Hall:

The Chairman welcomed Councillor Fealey who had been invited to the meeting by Ed Maxwell. The object of this section of the meeting was to ascertain whether it would be possible to build an extension to the Village Hall using S106 funding.

From last month's meeting it appeared that the most likely project to receive S106 funding would be an extension providing facilities to meet the needs of an increased village population.

The Village Hall is not regarded as a Parish "Asset"\* and, as such, does not come under Class A regulations which would allow for an ancillary building not exceeding 4 metres in height or 200 cubic metres in capacity. It was recommended that informal discussions be held with a representative of the A.V.D.C. planning department, to talk through proposals and establish whether a "permitted development" would be allowed. Contact details were provided.

In Councillor Fealey's opinion S106 funding would not only be restricted to the provision of an extension and that funding can also be used for projects requiring capital expenditure which would upgrade the facility and make it more sustainable. This would include such projects as double glazing and heat air source pump. An internet search tended to reinforce this in that other authorities used S106 funding for projects such as – roof renovation, fencing, noticeboards, new windows, double glazing & heating of a village hall, village hall refurbishment.....

Subsequent to the above, a discussion took place to decide on the direction in which to proceed. Two possible proposals were to be investigated:

- 1) An extension which will probably be divided into 2 building phases with the ultimate object being to incorporating an enlarged kitchen, enabling those involved in kitchen duties to still be involved in the activities in the main hall.
- 2) All-round double glazing and doors.

\* Not run/owned by the Parish Council.

**ACTION**

CW

CW

**Chairman's Report:** Nothing to report.  
Nothing to report.

**Secretary's Report:**

**Wren Application:** CJM had reported that they had received payment. There had been no contact with Wren since the receipt of the funding agreement – however a thank-you email was sent to them.

**Photo Display:** David to provide a display board in order to show photos of recent work and why it was necessary.

**Annual Report:** Committee members asked to provide any material that they wish to be incorporated in the 2015 Report by end of December beginning of January.

*DP*

*ALL*

**Treasurer's Report:**

The end of month balance for November was down by £1642.60. This was primarily due to payments for Village Hall insurance (£1092) and kitchen floor renewal (£1230). This was off-set to some extent by a good month for rent (£1288).

End of year financial report – A. Campbell has confirmed that he will audit the accounts.

*CW*

**Lettings Report:**

The dance club reported last month will not now be taking place. Following events on Friday 4<sup>th</sup> and Saturday 5<sup>th</sup> a number problems were encountered:

- Chairs not put away
- Tables not returned to their original location
- Shed not shut properly
- Small table missing

The greatest concern was that some bright spark had removed a fluorescent tube from its holder in the ceiling of the main hall and left it propped up in a corner of the hall – would have made a great light sabre for some child!

**Maintenance:**

**Scouts:** The Scout leader has suggested that we contact them if help is needed to undertake certain projects as some of the scouts parents may have the required skills.

**Kitchen Floor:** Tony Thurlby completed the installation of the kitchen furniture. The Committee expressed their thanks.

**Ladies Toilet:** Someone (another bright spark?) had forced the lock, or more likely taken it apart to reverse the engaged/vacant notation.

**Embankment:** Outstanding.

**Drain Brickwork:** Pete to investigate.

**Fund Raising:**

**December Bonus Draw:** This was drawn at the Community Café on 4<sup>th</sup> December. The winning number was 71 – Mr. A. Thurlby.

Village Hall Improvement Fund tickets distributed to collectors.

**Health & Safety:**

The 4<sup>th</sup> quarter audit was satisfactory except for:

No key for scouts shed – could not be inspected.

Outside lights need to be looked at – all filling up with water.

Car park floodlight still not working – replace with LED unit.

Hall insulation check outstanding.

TS Electrical had been requested to sort out the above items on several occasions and had not responded to phone calls or emails. Another electrician has been recommended and contacted.

**Any Other Business:**

Xmas cards outstanding.

**Improvement Fund Draw:**

No draw this month.


**Meeting closed at pm**

**Circulation: CT, ZM, DP, PC, EM & CW.**

**P. Smith, A. Hawkins**

*PC*

*All*

*CW*