
TINGEWICK VILLAGE HALL

Lettings Officer,
Tingewick Village Hall,
c/o 13, New Street,
Tingewick,
Bucks.

Tel. No. 01280 848 569

Date:.....

Dear Hirer,

Re: Tingewick Village Hall Terms and Conditions of Hire.

Please find the enclosed Terms and Conditions of Hire package for Tingewick Village Hall. In order that we can keep our records up to date could you please complete, sign and return FORM A to the Lettings Officer at the above address as soon as possible. If you intend holding a bar at your function, FORM B will have to be completed and returned at the same time.

Tingewick Village Hall has a PRS/PPL licence for music that covers non-profit making functions/events in the Hall. However, if the Hall is hired to undertake a commercial operation, which involves the playing of recorded music, the Hirer must provide/obtain their own PPL Licence.

Thank you for your cooperation.

Yours faithfully,

On behalf of Tingewick Village Hall Management Committee

**TINGEWICK VILLAGE HALL COMMITTEE
C/O 3, OLD FORGE CLOSE,
TINGEWICK,
MK18 4RH**
