

# TINGEWICK VILLAGE HALL MANAGEMENT COMMITTEE MEETING:

## MINUTES for 4<sup>th</sup> JULY 2016

**Present:** David Partridge    Carol Doherty    Trisha Lightfoot    Carol Thurlby  
Julie Hart    Fran Marsden    Zoe Moorhouse    Colin Whitton  
Ed Maxwell

**Apologies:** Pete Chamberlain

**Minutes of Previous Meeting:**

1. **Agreed**
2. **Proposed: Carol Thurlby    Seconded: Zoe Moorhouse**

### MATTERS ARISING:

#### S106 FUNDING:

A verbal report had been received stating that the Village Hall application had been approved by AVDC (which of the 3 projects not known). More information should be available at the forthcoming Parish Council meeting, which Trisha and Ed will attend.

An initial search for plans previously drawn-up by Alan Watson was not fruitful. However, Carol's brother, a retired architect, has agreed to look at the proposals submitted to AVDC.

#### CHAIRMAN'S REPORT:

Nothing to report.

#### SECRETARY'S REPORT:

Committee Members have had problems receiving various items from the Secretary. Committee Members were requested to contact the Secretary if they haven't received the minutes by the end of the week.

**Patchers:** A complaint was received concerning the unacceptable state of the tables and chairs returned after being loaned to the Fête. A draft letter of apology was approved. The Secretary will raise the issue with the Fête Committee and propose that in future that the loan items are cleaned immediately on return.

**Wi-Fi in the Village Hall:** Although in principle this was thought to be a good idea, the legal ramifications regarding the situation of the provider were unclear. At this point in time it was agreed that the Village Hall should not become involved with this proposed project and that if the Parish Council wish to pursue this further they should take full ownership of the it. A note was circulated for discussion which Trisha will raise at the next Parish Council meeting.

**Meeting – Friends of the Village Hall:** A meeting had been arranged with FVH to follow directly after this meeting.

*ACTION*

*TL/EM*

*CW*

*TL*

## TREASURER'S REPORT:

The balance for June was up by £1086.15. Major contributions to this were donations by the Community Café (£488), Fête Teas – Community Cafe (£155) and 4B Golf (£10).

The Fête Crockery Smash made £65 – thanks to Zoe, Pete & Tom.

**E-ON:** The Hall D/D has been reduced to £128 (from £167).

## LETTINGS REPORT:

Starting in August a Tai-chi group has booked the Hall once a month on Sundays.

## MAINTENANCE:

**Embankment:** Ed to paint woodwork within the next couple of weeks. Mr. Styles to “attack” the Elder and shrubs during the school holidays.

**Drain Brickwork:** Pete has re-set the brickwork around the kitchen drain.

**Committee Room Floor:** Outstanding.

**Ladies Toilet Door Lock:** The vacant/engaged segments had been reversed deliberately – can only be done by taking the lock apart. This was the 3<sup>rd</sup> time in recent months. It was proposed that Allen Key bolts be sourced, to replace the current Philips bolts, in an attempt to make interference more difficult.

## FUND RAISING:

David proposed that a fund raising event be considered for the Autumn. To be on the agenda for discussion at the September/October meeting/s.

## HEALTH & SAFETY:

The fire blanket in the kitchen repeatedly partially slips out of its container – to be discussed with Abbotfire during the next extinguisher maintenance check. Otherwise the 2<sup>nd</sup> quarter audit was satisfactory

## ANY OTHER BUSINESS:

Fran reported that she had experienced problems accessing the storage shed. It appeared that the crockery smash screen and “left-over” crockery may be creating an obstacle. Fran suggested that the left-hand side of the stage be converted to a storage area. David to investigate if there are any safety/integrity issues involved in opening up this side of the stage.

## IMPROVEMENT FUND DRAW:

4 <sup>th</sup> July	86	£5	Not Won	
11 <sup>th</sup> July	140	£25	J. Hart	8, St. Mary's Court
18 <sup>th</sup> July	41	£5	A. Hawkins	The Rise, Water Stratford Rd.
25 <sup>th</sup> July	79	£5	Not Won	

Meeting closed at: 8.55 pm.

Next Meeting: 5<sup>th</sup> September 2016.

**The Committee then retired to the main hall for the pre-arranged meeting with the Friends of the Village Hall.**

CT

CW

CW

DP

CW

DP

## **MEETING WITH THE FRIENDS OF THE VILLAGE HALL**

**4<sup>th</sup> JULY 2016**

**Present:**

**Village Hall Management Committee:**

**David Partridge      Carol Doherty      Trisha Lightfoot      Carol Thurlby      Julie Hart**  
**Fran Marsden      Zoe Moorhouse      Colin Whitton      Ed Maxwell**

**Friends of the Village Hall (FVH)**

**June Fessey    Jean Szeliga    Carole Chadwick    Maureen Timmers    Caroline Haigh**  
**Tom Hewitt    Kevin Higgs**

The Chairman welcomed those present and explained that although this was the 2<sup>nd</sup> meeting of the FVH not a lot had happened in the intervening 3 years and that this situation should not be allowed to occur in future. It was agreed that a more regular interface should be introduced.

Discussions relating to projects recently completed, currently under consideration and culminating in funding through recent S106 applications took place.

With regard to collaboration in the immediate future between the two groups it was agreed that currently we were unable to undertake anything specific until the situation with the S106 funding had been resolved.

Contact details of those present were recorded (see attached).

The next meeting was set for Monday 5<sup>th</sup> September @ 8.45 pm.

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P. Smith, A, Hawkins